

Notice of Meeting



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Audit and Risk Committee

Tuesday 23 June 2026 at 6.30 pm

in the Council Chamber, Council Offices,
Market Street, Newbury

Note: This meeting can be streamed live here: <https://www.westberks.gov.uk/governanceethicscommitteelive>

Date of despatch of Agenda: 15 June 2026

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Gordon Oliver on 01635 519486
e-mail: gordon.oliver1@westberks.gov.uk

Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



WestBerkshire
C O U N C I L

Agenda - Audit and Risk Committee to be held on Tuesday 23 June 2026 (continued)

- To:** Councillor Erik Pattenden (Chairman), Councillor Ross Mackinnon (Vice-Chairman), Councillor Jeremy Cottam, Councillor Laura Coyle, Carolyne Culver, Councillor Billy Drummond, Councillor Owen Jeffery, Simon Carey and Councillor Iain Cottingham
- Substitutes:** Councillors Adrian Abbs, Dennis Benneyworth, Paul Dick, Alan Macro and Stephanie Steevenson
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Agenda

Part I

		Page No.
1	Apologies To receive apologies for inability to attend the meeting (if any).	1 - 2
2	Minutes To approve as a correct record the Minutes of the meeting of the Governance Committee held on 28 April 2026 and the meeting of the Audit and Risk Committee held on 14 May 2026.	3 - 10
3	Action Log Purpose: To receive updates on actions from previous meetings.	11 - 12
4	Declarations of Interest To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' Code of Conduct .	13 - 14
5	Work Programme Purpose: To consider the work programme for the Audit and Risk Committee.	15 - 18
6	Member Training Purpose: To agree a programme of training for Members of the Audit and Risk Committee.	Verbal Report



Agenda - Audit and Risk Committee to be held on Tuesday 23 June 2026 (continued)

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| 7 | Internal Audit Plan 2026 - 2029
Purpose: The key purpose of this report is to set out a risk-based plan of work for Internal Audit that will provide assurance to senior managers, members and the Audit and Risk Committee of the effectiveness of the Council's governance, risk management and internal control frameworks, which also supports the Committee's review of the Council's Annual Governance Statement. | 19 - 58 |
| 8 | Internal Audit Annual Assurance Report 2025/26
Purpose: The Global Internal Audit Standards (GIAS) for the UK Public Sector require the Audit Manager to make a formal annual report to those charged with governance within the Council. The report is required to include an opinion on the effectiveness of the Council's governance, risk management and internal control frameworks, which in turn supports the Council's Annual Governance Statement. | 59 - 82 |
| 9 | Constitution Update
Purpose: To provide an update regarding the work undertaken by the Constitution Review Task Group ("CRTG") and to propose the approval of the proposed constitutional updates detailed in this report. | 83 - 214 |
| 10 | Strategic Risk Register Q4 2025/26
Purpose: To highlight the 13 corporate risks (as at the end of March 2026) that need to be considered by the committee and outline the actions that were being taken to mitigate those risks, in accordance with the West Berkshire Council Risk Management Strategy. | 215 - 224 |
| 11 | Exclusion of Press and Public
RECOMMENDATION: That members of the press and public be excluded from the meeting during consideration of the following items as it is likely that there would be disclosure of exempt information of the description contained in the paragraphs of Schedule 12A of the Local Government Act 1972 specified in brackets in the heading of each item. <u>Section 10 of Part 10 of the Constitution refers.</u> | |



Part II

- 12 **Strategic Risk Register Q4 2025/26** 225 - 238
*(Paragraph 3 – information relating to financial/business affairs
of particular person)*
(Paragraph 5 – information relating to legal privilege)
*(Paragraph 5 – information relating to proposed action to be
taken by the Local Authority)*

Sarah Clarke.

Sarah Clarke
Executive Director - Resources

West Berkshire Council is committed to equality of opportunity. We will treat everyone with respect, regardless of race, disability, gender, age, religion or sexual orientation.

If you require this information in a different format or translation, please contact Gordon Oliver on telephone 01635 519486.

